

*Before you proceed with submitting the Account Closure Request form, please make sure to read and understand the terms and conditions associated with this form and ensure that all required fields in this form are accurately and fully completed. If you have any questions or concerns, please contact our customer support team for assistance at <https://help.gcash.com/hc/en-us/p/contact-us>.*

*Please note that closing your GBonds Account will automatically result in the closing of your bonds.ph Inc.-sponsored National Registry of Scripless Securities (NROSS) Account. If your GBonds account has any remaining bond assets in your digital portfolio, you may be required to execute additional documents.*

### **Additional Documents**

*If you are holding tokens representing treasury bills or bonds in your GBonds Account at the time of the submission of this Account Closure Form, you will need to accomplish and submit the following additional documents (templates of which are attached to this form as Annexes A and B, respectively):*

1. **signed bond order form** authorizing bonds.ph below to sell all your tokenized bonds (required if there are tokens in your GBonds account); and
2. **signed letter of instruction** authorizing bonds.ph to close your bonds.ph-sponsored National Registry of Scripless Securities (NROSS) account (required regardless of whether you have tokens in your GBonds Account or not).

*If you fail to submit these documents, your account closure request will not proceed.*

### **Consequences of Account Closure**

Please be aware that the closure of your account shall have the following effects:

1. **Account Access:** Account closure signifies the termination of the relationship with the GBonds platform, along with all Parties in its collaboration, including bonds.ph Inc. As a result, You will no longer be able to log in to your account or access any information, features, services, or benefits associated with it. This includes being able to access any future rewards, discounts, or special offers that may be available to registered users. It is recommended that you download and save any important account information before proceeding with account closure. This includes access to personal information, settings, preferences, and/or any stored data through your GBonds Account.
2. **Holdings with Minimal Value:** If you hold tokens representing bonds valued at less than one peso, liquidation can only occur upon their maturity due to system limitations. Consequently, your account closure request will only proceed once the bonds have matured and are eligible for liquidation.
3. **Creation of a New Account in the Future:** Once your GBonds account is deleted, a new account must be created to access GBonds again. To proceed with the creation of a new account, you must register using a different email address and mobile number. Please note that the same GCash account previously linked to the deleted GBonds account cannot be used for re-registration. For any issues encountered in the creation of a new account, please contact via provided <https://help.gcash.com/hc/en-us/p/contact-us>.

Please take these consequences into consideration before proceeding with the account closure process. If you have any questions or concerns, please contact our customer support team for assistance at <https://help.gcash.com/hc/en-us/p/contact-us>.

## Data Retention

We will retain your Personal Information and other relevant information, such as transactions and customer records, throughout the subscription of our products and services, and for a period of five (5) years from date of transaction or account closure, as may be necessary and in accordance with the Securities Regulation Code ("SRC"), Anti-Money Laundering Act ("AMLA"), as well as other applicable laws, rules, and regulations. This period may be extended as may be required by law.

We remain committed to protecting your privacy and handling your personal information in accordance with applicable data protection laws. If you have any questions or concerns regarding our data retention practices, please refer to our Privacy Policy (<https://bonds.ph/privacy-policy/>) or you may contact our Data Protection Officer at [dpo@bonds.ph](mailto:dpo@bonds.ph).

## SECTION 1: Details of the Requesting Party

Complete Name:	
Contact Number:	
Email Address:	

Are you the account holder?	
<input type="checkbox"/> Yes, I am the account holder	<input type="checkbox"/> No, I am acting on behalf of the account holder*

## \*SECTION 2: Details of the Account Holder

Complete Name:	
Date of Birth:	
Contact Number:	
Email Address:	

## SECTION 3: Proof of Identity

We require proof of your identity before we can respond to your access request. To help us establish your identity, you must provide identification that clearly shows your name and date of birth.

To ensure that we are closing the correct account, you are required to provide documentary proof of your identity. Please submit one valid (1) primary ID or two valid (2) secondary IDs.

If you are acting on behalf of the account holder, please submit your own proof of identity in addition to the following:

1. Account Holder's written authority to submit this request on his/her behalf
2. Account Holder's proof of identity

Please refer to the table below for the list of acceptable IDs.

Primary IDs	Secondary IDs
Passport	Armed Forces of the Philippines (AFP) ID
Driver's License	Philippine National Police (PNP) ID
Social Security System (SSS) or Government Service Insurance System (GSIS) ID (Date of Birth should be visible)	Bureau of Fire Protection (BFP) ID
Professional Regulation Commission (PRC) ID	Certification from the National Council for the Welfare of Disabled Persons (NCWDP)
Postal ID	Department of Social Welfare and Development (DSWD) Certification
Alien Certificate of Registration or Immigrant Certificate of Registration	Government Service Insurance System (GSIS) e-Card
Unified Multi-Purpose ID (UMID)	OFW ID
	Overseas Workers Welfare Administration (OWWA) ID
	Police Clearance Certificate or Police Clearance Card
	Seaman's Book
	Voter's ID National Bureau of Investigation (NBI) Clearance

#### SECTION 4: Reason for the Request

Given the sensitive nature of closing your account, please provide the reason why you wish to proceed with this request. Please include relevant details and information to enable us to properly evaluate your request.

### SECTION 5: Declaration

The information you supply on this form will only be used for the purposes of identifying the account to be closed. Any attempt to mislead may result in prosecution.





Please check all the boxes below to confirm and proceed with your request.

<input type="checkbox"/>	I have read and understand the terms of this form.
<input type="checkbox"/>	I understand that it is necessary for bonds.ph to confirm my proof of identity and that they may need to contact me for further information.
<input type="checkbox"/>	I understand that my request will not be valid until bonds.ph receives all of the required information to process the request.
<div><div>SIGNATURE OVER PRINTED NAME</div><div>DATE</div></div>	



<b>INSTRUCTION TO PURCHASE / SELL SECURITIES</b> (Order taken by a licensed Fixed-Income Market Salesman Only)	DATE	TIME
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ACCOUNT INFORMATION		
ACCOUNT NAME ✓	CONTACT NUMBER ✓	<input type="checkbox"/> PHP <input type="checkbox"/> USD <input type="checkbox"/> Others: _____
<b>Note:</b> <i>All details under the Account Information should match the registered information with bonds.ph Inc.</i>	EMAIL ADDRESS ✓	

ORDER DETAILS		
ORDER TYPE  <input type="checkbox"/> Purchase <input type="checkbox"/> Sale	BOND TYPE <input type="checkbox"/> Put <input type="checkbox"/> Callable <input type="checkbox"/> table	COUPON RATE / FREQUENCY _____ %p.a. <input type="checkbox"/> Annual <input type="checkbox"/> Semi-annual <input type="checkbox"/> Quarterly
SECURITY NAME 		ISIN CODE / LOCAL IDENTIFIER
FACE VALUE 	SECURITY TYPE <input type="checkbox"/> Treasury Bill/Bond <input type="checkbox"/> Retail Treasury Bond (RTB)	YIELD TO MATURITY / PRICE
		TRADE DATE
SETTLEMENT VALUE	SETTLEMENT DATE	MATURITY DATE 
MARKET TYPE <sup>1</sup> <input type="checkbox"/> Primary <input type="checkbox"/> Secondary	INITIATION TYPE <input type="checkbox"/> Solicited <input type="checkbox"/> Unsolicited	For Government Securities Primary Auction Only
		Type of Bid <input type="checkbox"/> Competitive <input type="checkbox"/> Non-Competitive

<sup>1</sup> For Market Type, Treasury Bills/Bonds are offered only in the Primary Market, while Retail Treasury Bonds (RTBs) can only be traded in the Secondary Market. New issuances of RTBs are available in the Primary Market but only within a predetermined period.

**ACKNOWLEDGEMENT ✓**

By signing below, I confirm the following:

1. I instruct bonds.ph to act as my securities broker-dealer for purchasing or selling the specified security based on the details provided in this bond order.
2. I acknowledge that this instruction will be executed on a best effort basis and is not final due to certain limitations such as the required minimum tradable lot size for the transaction/security and the market liquidity.
3. I have conducted my own due diligence, research, and evaluation of the product's features, risk, and performance before filling this bond order.
4. I have not relied on any representations, warranties, or information given by the bonds.ph Fixed-Income Market Salesman/employees about the securities.
5. Once this instruction is executed, I commit to providing all the necessary documents/forms and making the corresponding payment to ensure the delivery and settlement of the securities.
6. No bonds.ph Fixed-Income Market Salesman/employees has solicited or advised us to enter into this transaction.
7. bonds.ph is acting solely on my instructions on a best execution basis and non-advised manner for this bond order.
8. bonds.ph will not be held liable for any losses, damages, or liabilities arising from the execution of this order.

\_\_\_\_\_  
(Signature over Printed Name)

\_\_\_\_\_  
Date

**FOR BONDS.PH USE ONLY**

ORDEN TAKEN BY

\_\_\_\_\_  
FIXED INCOME SEC LICENSED SALESMAN  
(Signature over Printed Name)

\_\_\_\_\_  
Date

## **RISK DISCLOSURE STATEMENT**

- a. *Market and Price Risk.* You understand and agree that holding Securities comes with significant risks as the price and value of such assets are subject to market forces. **PRICES OF SECURITIES LIKE BONDS AND FIXED INCOME INSTRUMENTS DO FLUCTUATE, AND MARKET FORCES MAY CAUSE THE PRICE TO EXPERIENCE UPWARD OR DOWNWARD MOVEMENTS AND MAY AT TIMES CAUSE THE SECURITY TO BECOME VALUELESS. THERE IS AN INHERENT RISK THAT YOUR INVESTMENT IN FIXED INCOME AND OTHER DEBT SECURITIES MAY CAUSE LOSSES RATHER THAN PROFITS, AS A RESULT OF BUYING AND SELLING SECURITIES.**

bonds.ph ("Company") has no control over the pricing and valuation of such securities, and as such, the Company shall not be liable for any losses you may incur in transacting, dealing, or trading your bonds or fixed income securities. Inflation and interest rates (current and expected by the market) and/or the performance of the issuer may influence the price of fixed income securities depending on the tenor of the security. Ratings of bonds by foreign rating agencies can also influence the demand of a particular Bond or fixed income securities and consequently the price of bonds in the secondary market.

You agree that while online orders for PDEX-listed securities are generally routed to the exchange within seconds from the placing of the orders, bonds.ph reserves the right to manually evaluate and enter certain orders, at its sole discretion, which may cause delay in the processing of orders. The Client shall receive the price at which the order is executed in PDEX, which may be different from the price at which the Security is trading at the time of the order and when it is entered into our online system.

- b. *Credit Risk.* Investing in bonds or fixed income products come with credit risk or the risk that the issuer may default or not be able to fulfill their payment obligations during coupon payments or the payment of the entire principal after maturity. You understand and agree that defaults are solely the act of the issuer which may cause a partial or total loss of your principal.
- c. *Sovereign Risk.* Investing in bonds issued by a government (sovereign issuer) can default on its debt obligations due to economic and political instability, natural and manmade disasters (e.g., war).
- d. *Regulatory Risk.* Changes in regulations or legislation may adversely affect a security and/or the company issuing such a security. For instance, new and emerging regulations may cause an issuer's inability to comply with securities regulations' requirements for the registration/continued registration and/or listing of its issued securities. Foreign jurisdictions which previously allowed a Philippine-issued security to be offered to the public may subsequently require registration and its attendant reporting and disclosure requirements for such securities. The business of the corporate issuers of securities are subject to a wide range of laws and regulations that may negatively impact their viability, continued operations, and profitability.
- e. *Foreign Currency Risk.* In cases of bonds and fixed income securities denominated in foreign currency, external factors may cause a change in the pricing of foreign currency that may affect the value of in the investment as well as the coupons/payments received pursuant thereto (i.e., rapid depreciation of the foreign currency).
- f. *Counterparty Risk.* bonds.ph conducts secondary market transactions using counterparty brokers and dealers for fixed income. While counterparties are properly onboarded and subject to an evaluation policy, at times, these counterparties may not be able to fulfill their side of the transaction. In this case, bonds.ph will not be able to push through with the transaction.
- g. *Reinvestment Risk.* Any yield-to-maturity (YTM) calculations assumes the reinvestment of the coupon or income payments, or in the case of Bonds or fixed income securities that are called (early redemption by issuer), in cases where the security has a call feature available, are reinvested in the same rate as the source fixed income security. bonds.ph cannot guarantee reinvestment of these payments and inflows at the same rate. Reinvestment risks are borne entirely by the client.
- h. *Liquidity Risk.* Bonds and fixed income securities are subject to the availability of buyers and sellers especially in the secondary market. Tight or excess supply of a particular bond or fixed income security may cause participants to buy at a higher price and/or sell at a lower price.

By using the Services, you accept all risks of acquiring, trading, possessing, or otherwise transacting with Securities through the Services. Among other risks, your bonds or fixed income investments may lose some or all of their value; you may be unable to acquire, transfer, trade, lend, or access Securities; and you may be unable to receive financial benefits available to other holders of bonds or fixed income; and you may suffer other types of financial losses.

You are solely responsible for, and it is entirely incumbent upon you to make an independent evaluation of the merits, benefits, risks, security, integrity, operation, and secondary market of any Security that you decide to acquire or trade. You represent and warrant that you have sufficient knowledge, experience, understanding and information to make such evaluations and have taken such professional advice as you deem necessary and appropriate.

BONDS.PH SCHEDULE OF FEES <sup>2</sup>							
Market	Securities	Buy			Sell		
		Broker Fee	Platform Fee		Broker Fee	Platform Fee	
Primary	T-Bills	0.25%	0.25%	0.25% (Capped at P5.00)	N/A		
	RTB	No fees					
Secondary	RTB	0.50%	0.25%	0.25% (Capped at P5.00)	0.50%	0.25%	0.25% (Capped at P5.00)

**Note:** Fees/Charges may be subject to change with or without prior notice depending on the market, issuer and regulatory changes, if any.

I authorize bonds.ph to share my personal information with regulatory bodies, such as Bangko Sentral ng Pilipinas (BSP), Philippine Securities and Exchange Commission (SEC), Philippine Dealing and Exchange Corporation (PDEX), Bureau of the Treasury (BTr), Anti-Money Laundering Council (AMLC), Bureau of Internal Revenue (BIR) and other relevant governmental agencies, for investment-related purposes, lawful uses, and reportorial requirements. Additionally, I authorize the sharing of information with accredited counterparties, Issuer, Selling Agent, Market Maker, Depository Custodian, Fund Company/Fund Manager, Broker and other transactions pertaining to my investments.

By giving my consent below, I confirm and acknowledge that I have read, understood, and fully agree with bonds.ph's Terms and Conditions (<https://bonds.ph/terms-and-conditions/>) and Privacy Policy (<https://bonds.ph/privacy-policy/>) available on the website.

I understand and agree that, unless otherwise stated, the *confirmation* for this sale or purchase order, once executed and settled, shall be sent electronically to my registered email address. I may request for a copy of the *confirmation* in paper format by submitting an email request to bonds.ph, subject to payment of fees.

Conforme: ✓

\_\_\_\_\_  
(Signature over Printed Name)

\_\_\_\_\_  
Date

*bonds.ph Inc. is a regulated Broker Dealer authorized by the Securities and Exchange Commission, accredited as a Government Securities Eligible Dealer by the Bureau of the Treasury, and a member trading participant of the Philippine Dealing and Exchange Corp. For inquiries, email us at [operations@bonds.ph](mailto:operations@bonds.ph).*

**FOR BONDS.PH USE ONLY**

SIGNATURE VERIFIED BY

\_\_\_\_\_  
(Signature over Printed Name)

\_\_\_\_\_  
Date

<sup>2</sup> Pursuant to SRC Rule 30.2.5. (Commissions and Charges for Services Performed by a Broker Dealer)

## ANNEX B: Letter of Instruction to Close NRoSS Account

\_\_\_\_\_  
[Date]

### BUREAU OF THE TREASURY

Ayuntamiento Building  
Cabildo Street Corner A. Soriano Avenue  
Intramuros, Manila, Philippines 1002

### BONDS.PH INC.

Unit 3, 31st Floor, Robinsons Cyberscape Gamma,  
Topaz and Ruby Roads, Ortigas Center, San Antonio,  
Pasig City, Metro Manila, Philippines 1600

**RE:** Letter of Instruction (National Registry of Scripless Securities ("NRoSS") Sponsored Client Account under bonds.ph Inc.

Gentlemen:

I, \_\_\_\_\_, am writing this letter to request and  
[Full Name]  
authorize bonds.ph Inc., a registered Broker Dealer in Securities (Government Securities Eligible Dealer) with the Philippine Securities and Exchange Commission (SEC) and a recognized NRoSS Direct Participant and a BTr-recognized sponsor, to do the following:

- ☐ Update my NRoSS Account, which is a Sponsored Client Account through bonds.ph Inc. with the following details:

Details (please fill out as applicable):

- ☒ Close my NRoSS Account, which is a Sponsored Client Account through bonds.ph Inc.

In this connection, I shall release, and indemnify and hold each of bonds.ph Inc. and the BTr free and harmless, from and against any and all liabilities, penalties, interests, surcharges, and taxes in connection with, or arising from, this Letter of Instruction.

Sincerely,

\_\_\_\_\_  
[Full Name and Signature]